

CITY of ROBERTS
June 11, 2024
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....Mayor	Ron Grant.....Maintenance
Edidt Sanchez.....Council	Julie Garcia.....Library Director (Absent)
Ben Poston.....Council	Jed Bigelow.....City Attorney (Absent)
James Zillinger.....Council	Robert Loftus.....Certified Water Operator
Shauna Lounsbury.....Council	Gregg Rodrick.....Certified WW Operator (Absent)
April Galbraith.....Clerk/Treasurer	

Also present: Deputy Cleverly with Jefferson County Sheriff's Office, Jaden Jackson with Keller Associates, Connie Surerus, Joe Malloy, Casey Burns, Kyler Place, Tim Jones, Karol Poston, and Colton Hjelm of Mountain West Environmental.

Mayor Berlin opened the meeting and welcomed everyone.

James gave the opening prayer.

Mayor Berlin led the Pledge of Allegiance

Vote to Approve City Council Meeting Minutes for May 12, 2024: Mayor Berlin asked if there were any questions regarding the meeting minutes for May 12, 2024 in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for the May 12, 2024.

Ben made the motion approve the minutes for the May 12, 2024, seconded by Shauna, all ayes.

Mayor's Report: Mayor Berlin said reminded council and attendees that Market Lake Day is Saturday, July 20th.

Mayor Berlin said he met with Rocky Mountain Power (RMP). RMP was advising the City of policy changes that are coming to the power company. The changes are regarding fire safety and could make outages more likely and longer in the event of wildfires. In light of this Mayor Berlin believes the city is well prepared with generators at critical areas but he believes that getting a generator to for city building is important.

The City is conducting a Water Service Line Inventory Survey that has been mandated by the Environmental Protection Agency (EPA). A survey has been sent out via email through the city's website and social media. If the survey is not completed City employees will go door to door to complete the surveys.

Mayor Berlin said that the Water Conservation Ordinance #561 has been in effect for a few years. Patrons have had some requests regarding the irrigation prohibited time of 10am-6pm. He would like to see the prohibited time to move to 12pm-5pm. He said that the ordinance does

not address Sundays, he feels that as patrons are use to their set days that Sunday should be prohibited day. That the water schedule should be the same no matter the watering source as every property is supposed to be connected to city water. Mayor Berlin asked council to consider the changes.

Sheriff's Report: Deputy Cleverly gave the report from 04/27/2024 thru 05/27/24, 73 hrs, 20 complaints, 0 arrest, 0 DUI, 1 citation, and 4 traffic contacts.

Cleverly reported that the sheriff's office is understaffed at the moment with some officers at post and one or two officers resigning.

Mayor Berlin and Council thanked Deputy Cleverly and the sheriff's department for their service. Deputy Cleverly excuse himself.

Library Report: Julie Garcia, Library Director, reported that the library would be holding a Summer Reading Program from June 5th to July 10 on Wednesdays at 1:30 pm.

The library was awarded a grant for \$500.00 for a STEM program that will begin July 24 and run until August 21. The STEM program will be held at the library and also in the community.

During a Library Board meeting the board discussed the Idaho House Bill 710. The library bill sets requirements and penalties for school and public libraries to prohibit materials for minors, effective July 1, 2024. The board is considering amending library policy to address the new legislation including "minors will need to accompanied by an adult while at the library and to checkout books and to access computers."

The library was awarded a grant that provided approximately \$900 worth of Legos for STEM activities.

Vote to approve Business License for Ellexport Global, LLC: City Council was presented with a new business license application for Ellexport Global, LLC, located at 686 N 2876 E.

Mayor Berlin recommenced approval and asked the council if they had any questions regarding the license. James asked what type of business it was. Mayor Berlin said it was an E-commerce business.

Mayor Berlin asked if there were any further questions.

With no further questions, Mayor Berlin entertain a motion to approve the business license for Ellexport Global, LLC.

Edidt made a motion to approve the business license for Ellexport Global, LLC, seconded by Ben, all ayes.

Update on Wastewater Project: Mayor Berlin invited Jaden Jackson from Keller Associates to speak. Jaden said he had spoken to Taci from Altura and that she said that the Environmental Protection Agency' (EPA) has advanced the grant for final signature. Keller continues to work on the projects design and is approximately fifty percent (50%) completed.

Update on Mustang Park Project: Mayor Berlin invited Jaden Jackson from Keller Associates to speak. Jaden reported that the preconstruction meeting for the civil work was held last week.

The contractor is scheduled to begin the sewer work next week. The City has begun laying the waterline. There will be a Public Hearing on July 9th at 6:50 pm. The hearing will include a review of project activities and expenditures summary.

Discussion Regarding Draft Impact Fees Ordinance: Council was provided a draft copy of Ordinance No 2024-001 that relates to the collection and expenditures of development impact fees for the fire district system improvements within the City of Roberts. Mayor Berlin said that the ordinance could be edited to include impact fees for other infrastructure throughout the city and that the city is waiting to hear from the City Attorney regarding study requirements. Discussion regarding how impact fee amounts are set, who they effect, and the pros and cons of the having impact fees.

Discussion Regarding Water & Wastewater Operations: Mayor Belin said he had met with Mountain West Environmental (MWE), last week. Discussion during the meeting was about proposed contract updates, need work at both drinking water and wastewater. AT this time the wastewater treatment plant is aging out and the list of repairs that are needed are between \$300,000-\$500,000. Council was presented with a new monthly fee schedule for MWE's in-scope contracting for water and wastewater.

Utility Rate Schedule: Mayor Berlin said that in light of the new contract rates and repairs to the water and wastewater plants he is afraid that base utility rates will need to come up. He predicts the drinking water base rate will need to come up by six percent (6%) and sewer by around \$20.00. The council was supplied with the 2024 east Idaho Utility Rate Survey.

Maintenance Report: Mayor Berlin reported that Rick has been spraying weeds and mowing. Ron said that the 2-inch meters have arrived and will be being up in.

Review and Approve Bills: Mayor Berlin asked the city council if they had had time to review the bills.

Mayor Berlin entertained a motion to approve the bills.

Edidt made the motion to approve the bills, seconded by James, all ayes.

Roll call vote was taken by the Clerk,

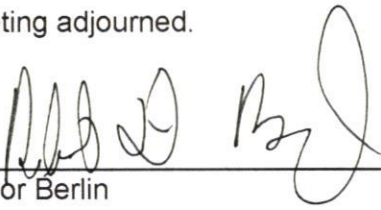
Benjamin Poston	aye
Shauna Lounsbury	aye
Edidt Sanchez	aye
James Zillinger	aye

Motion Passes.

Adjourn: Mayor Berlin entertained a motion to adjourn.

Edidt made a motion to adjourn, seconded by Ben, all ayes.

Meeting adjourned.



Mayor Berlin



City Clerk

May Water System Report

From: Robert Loftis (rloftis@mwwaterworks.com)
To: robertsmayorbj@yahoo.com; robertscityclerk@yahoo.com; robertscitymaintenanceron@gmail.com
Date: Thursday, June 6, 2024 at 07:37 AM MDT

Good afternoon, the water system functioned without significant issue during the month of May. Repairs and bacteria testing to well 3 were completed and will hopefully hold us over until a better solution can be budgeted for and implemented to address the sand issue that well is burdened with. The system has been running on well 2 which has kept up with demand without issue. A couple minor repairs took place at the booster building. Ron replaced the pressure gauge for outgoing system pressure and the vfd screen for booster 1 was replaced due to the failure of the old one. Some minor repairs were also made to the well 2 building to help prevent rodent intrusion. Quarterly additional well samples will be gathered in June and depending on results the city might be moved to reduced monitoring. Please feel free to reach out with any questions. Thank you

Robert Loftis

Regional Manager/ Operator

Wastewater Update MAY

From: Gregg Roderick (groderick@mwwaterworks.com)
To: robertscityclerk@yahoo.com
Cc: robertsmayorbj@yahoo.com; dparkinson@mwwaterworks.com
Date: Monday, June 3, 2024 at 07:45 AM MDT

Good morning,

In the month of May we had a few things happen at the WWTP. Made some wasting adjustments due to seasonal shift in operations. We are continuing to have decant valve issues on treatment tank 2 which seems to be the cause for our 2 e-coli violations. With that we took train 2 offline. Ron has been working on cleaning out the offline tanks.

Coming up, we were informed that the WWTP will not receive any funding from the emerging contaminants fund (Luckily water should!). With that we will need to work with City of Roberts to make a plan moving forward to start addressing critical issues at the facility. We will be meeting with the Mayor on June 4th to start discussing these issues. Please reach out with any questions.

Thank you,

Gregg Roderick

Wastewater Operations Manager

P: 208.656.3039 Ext. 707