

CITY of ROBERTS  
June 13, 2023  
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....	Mayor	April Galbraith.....	Clerk/Treasurer
Connie Surerus.....	Council	Ron Grant.....	Maintenance
Ben Poston.....	Council	Julie Garcia.....	Library Director (Absent)
Edidt Sanchez.....	Council	Sean Coletti.....	City Attorney (Absent)
Shauna Lounsbury.....	Council	Dustin Parkinson.....	Certified Operator (Absent)

Also present: Sheriff Steve Anderson and Deputy Richard Lundberg with Jefferson County Sheriff's Office, Karol Poston, Karin Maritt, Taylor Carr and Rick Miller with Altura Community Development, Jaden Jackson and Tyler Clark with Keller Associates, James Zillinger, and Melody Zillinger.

Mayor Berlin opened the meeting and welcome everyone.

Edidt gave the opening prayer.

Mayor Berlin lead the Pledge of Allegiance

**Sheriff's Report:** Deputy Lundberg read the report from 04/29/23 thru 05/26/23, 66 hrs, 26 complaints, 2 arrests, 0 DUIs', 0 citation, and 16 traffic contacts.

Mayor Berlin asked that the sheriff's department patrol Yellowstone Crossing to help remind motorists to slow down.

Mayor Berlin and Council expressed appreciation to the sheriff's department for the hard work that they do.

Deputy Lundberg and Sheriff Anderson excused themselves.

**Vote to Approve City Council Meeting Minutes for May 9, 2023 Council Meeting Minutes:** Mayor Berlin asked if there were any questions regarding the draft minutes in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for May 9, 2023 council meetings.

Ben made the motion to approve the minutes for April 11, 2023 council meetings with corrections, seconded by Shauna, all ayes.

**Mayor's Report:** Mayor Berlin reminded everyone that Market Lake Day is Saturday, July 15. Friday June 16 at 6pm is the Lion's Club Scholarship fundraiser at Mustang Park. There will be an auction and hot dogs.

**History in the Making-Connie Surerus:** Councilmember Surerus presented the city with some paintings that have been donated by Beverly Horton. The paintings were by local artists. Connie would like to encourage everyone to keep the history of Roberts alive.

**Business License Approval:** Mayor Berlin asked council if they had reviewed the proposed business licenses for *Carol's Jewelry Box and Charms*

Mayor Berlin asked if the council had any questions.

With no questions, Mayor Berlin entertained a motion to approve business licenses for *Carol's Jewelry Box and Charms*.

Edidt made the motion to approve business licenses for *Carol's Jewelry Box and Charms*, seconded by Shauna, all ayes.

**Building Permit for 682 N 2858 E:** A building permit for 682 N 2858 E. American Tower Corporation has requested the permit add a backup generator and 6'x8' pad and to the radio tower owned by Jefferson County School District #251.

Mayor Berlin asked if the council had any questions.

With no questions, Mayor Berlin entertained a motion to approve the building permit for 682 N 2858 E.

Edidt made the motion to approve the building permit for 682 N 2858 E., seconded by Ben, all ayes.

**Vote on Ordinance 2023-564 Animals:** Mayor Berlin entertained a motion to suspend reading of the proposed ordinance on three different days and has the title of proposed ordinance read once.

Ben moved to suspend reading of the proposed ordinance on three different days and has the title of proposed ordinance read once, seconded by Connie, all ayes.

Mayor Berlin read the title aloud: AN ORDINANCE RELATING TO CONTROL OF ANIMALS; DEFINING TERMS; KEEPING OF DOMESTIC ANIMALS; SETTING LIMITS ON RESIDENTIAL PREMISES; GUIDELINES FOR DOGS AND CHICKENS; PROHIBITING ANIMALS TO RUN AT LARGE; PROVIDING FOR IMPOUNDMENT OF ANIMALS; SETTING FEES; PROVIDING PENALTIES AND REMEDIES FOR VIOLATIONS; PROVIDING OTHER REGULATIONS RELATING TO CONTROL OF ANIMALS WITHIN THE CITY.

Mayor Berlin asked if there were any questions or concerns regarding the ordinance.

With no questions, Mayor Berlin entertained a motion to pass Ordinance 2023-564.

Connie made the motion to pass Ordinance 2023-564, seconded by Edidt, all ayes.

A discussion regarding disbursement of the new ordinance requirements.

**Update on Street Project 2558 E and Child Pedestrian Project:** Mayor Berlin invited Jaden with Keller Associates and Tyrel Clark to speak. Tyrel said that has been working on the storm water design for the project and that the project will be going out for bid as soon as possible.

**Update on Wastewater Project:** Mayor Berlin invited Jaden with Keller Associates and Taylor Carr with Altura, to speak. Taylor said that the environmental review is completed and ready for submission to the Community Block Grant (CBG) and the Environmental Protection Agency (EPA). Next the CBG will send a contract to be signed and an application will need to be filled out for the EPA. Jaden said that, as far as engineering, the project is on hold.

**Update on Mustang Park Project:** Mayor Berlin invited Jaden with Keller Associates and Taylor Carr with Altura to speak. Taylor said that the environmental review was approved for the CBG in the middle of May and we are waiting for the contract. Once the contract is signed design of the bathroom and area can begin.

Jaden said that they have started getting the bathroom designed and out for bid late summer, early fall.

**Discussion Regarding Frozen Water:** Mayor Berlin opened a discussion regarding how the city will address frozen water lines in the future. He said that city staff have been researching and asking other city's what they do to address this issue. Discussion regarding one-time thaws and charging for any other thaws along with replacement parts and employee time, whether or not thaws should be done on "off hours," and ways to prevent reoccurring freezing in known problem areas.

Council decided to move forward in addressing the issue prior to the upcoming winter. The clerk will begin preparation on an ordinance, amendment, or resolution to address the issue.

**Discussion Regarding Elected Official's Compensation:** Mayor Berlin opened a discussion regarding increasing the elected official's compensation. Discussion included the increased hours of needed mayoral responsibilities, increased public meetings, incentive for new elects, and increased population and growth.

Council decided they would like to increase the mayor's monthly salary to \$1000 and council's monthly salary to \$200, if budget allows.

**Discussion Regarding Mustang Event Center:** Mayor Berlin opened a discussion addressing the future of the Mustang Event Center (MEC). Discussion regarding deterioration due to age and lack of use, lack of funding for needed repairs, and whether or not to auction the property, demolition, or find funding.

Council has asked for photos of the inside of the Mustang Event Center and will make a decision in the future.

**Maintenance Report:** Yellowstone Crossing residents requested signs and more monitoring for speeding, the request has been completed. Water fluctuation did happen due to fire truck pulling water; it was very short and did not drop the water pressure required levels. The roll-off dumpster is now longer in town, due to littering, dead animals, illegal dumping, and hours spent by maintenance cleaning up the area. At this time the city has intention to bring a dumpster into the city during the spring and fall for two dumps each season. A smaller dumpster for city uses only has been ordered with a lock, no dumping signs have been ordered and will be put up. Scrap metal will also not be allowed.

**Review and Approve Bills:** Mayor Berlin asked the city council if they had had time to review the bills.

Mayor Berlin entertained a motion to approve the bills.

Ben made the motion to approve the bills, seconded by Connie, all ayes.

Roll call vote was taken by the Clerk, Shauna-aye, Edidt-aye, Ben-aye, and Connie-aye.

Motion Passes.

Adjourn: Mayor Berlin entertained a motion to adjourn.

Edidt made a motion to adjourn, seconded by Ben, all ayes.

Meeting adjourned.

Mayor Berlin

City Clerk

Re: Summary for City Council

gregg.rodick@mountainwestwaterworks.com  
council@mountainwestwaterworks.com | info@mountainwestwaterworks.com  
mrodick@mountainwestwaterworks.com  
Tuesday, June 11, 2013 at 11:49 AM MDT

Good day to all,

Hope that everyone is doing well and living life to the fullest. We have had a slightly interesting and challenging time as of recent with the Roberts Water and Wastewater Systems so here is an update of recent events and looking forward.

For the Water System an adjustment was made to Well 3 to optimize operation. Normal rounds and sampling were completed, and test all came back good. There was an issue with a low pressure concern with some citizens. The booster pump is the suspected culprit and Ron said he was going to reach out to Pump CO for some information and possibly an estimate. If he needs any help with this, please reach out to us. Related to this it was noticed while the fire department was pulling water that there was also a significant pressure drop. Ron was awesome as always and right on top of this, monitored the issue and said that system pressure did not go below 20 PSI and once the booster pump kicked in everything was fine. Our suggestion for this is to coordinate with the fire department for when they need to do this again and come up with a procedure to avoid the same issue such as operating the valve slower to allow the pump to react before too much of a pressure loss.

Moving forward for the Water System we need to address the sampling for Well 2. DEQ has waived sampling for Well 3 but we will be required to do Initial Sampling for Well 2. What this entails is a Quarterly Sampling regimen over 4 consecutive quarters to establish a baseline of information for this well and to ensure public safety. Some of the tests are to check for arsenic, sodium, radiation, volatile organics, and soluble organics. The cost of this will be approximately \$9,000 for the whole year working out to around \$2,250 a quarter and this would allow to spread the cost over time. These numbers are if all samples come back good and no resampling is required. If we get back results that are out of range and resampling is required, this could reach \$15,000. We will obviously work together diligently to make sure this is completed to very high standards.

Now for the Wastewater System. First of all, we want to say thank you to Ron for all the work he has done in cleaning up the treatment facility, it looks great! Last month we did have a high coliform test and as we looked into that we found a couple of issues at the plant. First, we found that the decant valve on Train 1 was staying open, we have narrowed this down to an electrical issue with the Fluidyne PLC. We have reached out to Fluidyne for a quote to send a technician out to look at this because of the proprietary programming in that PLC. Once we went to Train 2 only, we noticed self-cleaning was poor. Through this we discovered that the Interact Mixing pump was weak, so we worked with electrical equipment to get a working pump in that Train. Now we have requested a quote from Flight to get the needed parts to fix the bad pump to put back in Train 1. We are going to resume sampling on the 15<sup>th</sup> now that the process has had some time to rebound. We will continue to work with Ron as needed to correct anything else with process control.

Moving forward with Water and Wastewater we have some items that need addressed. Yesterday you received an email for each system of upcoming needs to address. For the water system the Well 2 sampling is required by DEQ so there is not much choice there, but we should reset the flange before the sampling commences. Also, the booster pump repairs are a top priority at this time.

For Wastewater priorities we need to get the mixing pump repaired. We would like to suggest purchasing another one of these pumps for redundancy due to the criticality of this pump to the treatment process. We

would actually like to install the new pump into Train 1 and use the rebuilt one as a spare. We are waiting for that quote to come in from Flight and we'll let you know as soon as we see it. Also, the transfer pump that Electrical Equipment is working on right now is a top priority. The final priority as of now is to get a Fluidyne trip out here to make repairs to PLC. At this point we cannot run Train 2 and need to have redundancy at this facility. Once again as soon as we see a quote we will let you know.

Please look at those other emails to review the road repairs just to keep in the back of your mind. As always reach out to us with any questions or concerns, we will be happy to help in any way we can. Thank you for your continued partnership and trust with your Water and Wastewater systems!



Gregg Rodrick

Waterworks Operations Manager  
P: 208-636-8315 Ext. 727  
E: grodick@mountainwestwaterworks.com  
www.waterworks.com

From: April Galbreath <aprilgalbreath@yahoo.com>  
Sent: Tuesday, June 11, 2013 11:49 AM  
To: Tasha Paikson <tpaikson@mountainwestwaterworks.com>; Colton Hagan <chagan@mountainwestwaterworks.com>; Gregg Rodrick <grodick@mountainwestwaterworks.com>; Matt Foster <Mfoster@mountainwestwaterworks.com>  
Cc: Robert Z. Berlin <robertz@mountainwestwaterworks.com>  
Subject: Summary for City Council

Good Morning Everyone!

To: gregg.rodick@mountainwestwaterworks.com. Could you please send me the council summary?

April Galbreath  
Roberts City Clerk/Treasurer  
208-228-2221  
robertz@mountainwestwaterworks.com  
city@mountainwestwaterworks.com