

CITY of ROBERTS  
May 12, 2024  
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....	Mayor	Ron Grant.....	Maintenance
Edidt Sanchez.....	Council	Julie Garcia.....	Library Director (Absent)
Ben Poston.....	Council	Jed Bigelow.....	City Attorney (Absent)
James Zillinger.....	Council	Robert Loftus.....	Certified Water Operator(Absent)
Shauna Lounsbury.....	Council	Gregg Rodrick.....	Certified WW Operator (Absent)
April Galbraith.....	Clerk/Treasurer		

Also present: Sheriff Steve Anderson with Jefferson County Sheriff's Office, Jaden Jackson with Keller Associates, Taci Stoddard with Altura, Connie Surerus, Joe Malloy, Karol Poston, and Ursula Benkenstein.

Agenda correction: Meeting date on the agenda should be May 14, 2024 not May 12, 2024  
Mayor Berlin noted a clerical error on the posted agenda. Meeting notices posted at city hall, on the community calendar, and on the city's website all had the correct meeting date.

Mayor Berlin opened the meeting and welcome everyone.

Shauna gave the opening prayer.

Mayor Berlin led the Pledge of Allegiance

**Vote to Approve City Council Meeting Minutes for April 9, 2024:** Mayor Berlin asked if there were any questions regarding the meeting minutes for April 9, 2024 in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for the April 9, 2024.

Ben made the motion approve the minutes for the April 9, 2024, seconded by Edidt, all ayes.

**Sheriff's Report:** Sheriff Anderson gave the report from 03/30/2024 thru 04/26/24, 74 hrs, 29 complaints, 2 arrest, 0 DUI, 0 citation, and 10 traffic contacts.

The City Clerk let Sheriff Anderson know that there had been a report of graffiti at a commercial property and on canal bridge. Sheriff Anderson looked at the photos and asked the clerk to file a report at the sheriff's office.

Sheriff Steve Anderson excuse himself.

**Mayor's Report:** Mayor Berlin said that City Hall is now closed to the public on Fridays. The clerk will still be in the office on Fridays. The change is to give April some uninterrupted, office time to work on the increasing load of administrative tasks.

**Update on Wastewater Project:** Mayor Berlin invited Taci Stoddard from Altura to speak. Taci said that is still working on the Environmental Protection Agency’s grant process. The process had a setback when it was determined that the lift station across from city hall would need to be replaced and was added to the project. The EPA had put the project out for another thirty (30) day comment period which should end this week. There has also been an issue with the city’s address not matching for the grant vs SAM.gov. Taci is hopeful that the funds will be released soon. She said she would check on the status at the end of this week.

**Update on Mustang Park Project:** Mayor Berlin said that Ron will be putting the water line in. There is possibility that the project could be completed before Market Lake Day (July 20<sup>th</sup>).

**Vote to Approve Contract for Knife River regarding the Mustang Park Improvement Project (MPIP):** Mayor Berlin said that council had already voted on the bid for the bathroom building contract. The contract being bid on tonight is for Knife River for the ground work. Mayor Berlin invited Jaden Jackson to speak. Jaden said that the contract would be for the asphalt work, the prep for the pad for the bathroom, the sewer line, and generally to have the site ready for the building to be placed and connected.

Mayor Berlin said there was only one bid for that was higher than anticipated at \$149842.00. Mayor Berlin recommended approval of the contract. Mayor Berlin added that the city will need to fund the additional cost of the project.

James asked what the overage amount was. Mayor Berlin said about \$20,000.00 more than anticipated.

Mayor Berlin asked if there were any other questions. With no questions, Mayor Berlin entertained a motion to approve the contract for Knife River regarding the Mustang Park Improvement Project.

Shauna made a motion to approve the contract for Knife River regarding the Mustang Park Improvement Project, seconded by James, all ayes.

Roll call vote was taken by the Clerk,

Benjamin Poston	aye
Shauna Lounsbury	aye
Edidt Sanchez	aye
James Zillinger	aye

**Discussion Regarding Possible Grant Awards:** Mayor Berlin said that the first possible grant would be for the overage of \$20,000.00 for the MPIP. Mayor Berlin invited Taci to speak. Taci said that she had called the Department of Commerce to inquire if they had any funds that may be available for the \$20,000.00 bid overage. They said they did. April wrote a letter to the Department and it is anticipated that the funding will be approved.

Mayor Berlin said that the city had applied to Local Highway Technical Assistance Council (LHTAC) for another Child Pedestrian grant for Phase !! of the city’s sidewalk project on 2858 E. We have received word that LHTAC had held back the grant approval because there was a possibility for more funds from the legislature and there was. This means that Phase II will likely be funded for \$220,000.00. This is a project that would likely begin in 2025

Mayor Berlin said that the city had submitted a letter of interest (LOI) to Department of Environmental Quality (DEQ) for a water study to be completed. Mayor Berlin turned the discussion over to Jaden. Jaden said that the draft of the rankings of which projects they would be using their money for came out a couple of weeks ago. Roberts was number one (1) on the list. This means that the city is funded first if no issues arise.

Jaden said that the city also put in an LOI for Emergent Contaminants to DEQ for the manganese in the city's water. The city was ranked number three (3) on the list. The award would be for about \$4.2 million for a filter system at the water plant to remove the manganese and iron. It is very likely it will be funded.

Idaho Department of Transportation (ITD) has a Carbon Reduction grant for sidewalks. An LOI has been submitted for that grant as well.

**Maintenance Report:** Mayor Berlin reported that there has been repairs made at the wastewater treatment plant (WWTP). Five (5) truckloads of sludge have been removed from the plant. A backflow was installed on the fresh water line going into the WWTP. Fire hydrants have been repaired or removed for repair/replacement. Repairs are being done on Well #3 by PUMPCO. Shrubs have been planted at the water feature at the City Park. Ron is starting to replace more water meters again. Rick is mowing and has begun spraying.

**Review and Approve Bills:** Mayor Berlin asked the city council if they had had time to review the bills.

Mayor Berlin entertained a motion to approve the bills.

Edidt made the motion to approve the bills, seconded by Ben, all ayes.

Roll call vote was taken by the Clerk,

Benjamin Poston	aye
Shauna Lounsbury	aye
Edidt Sanchez	aye
James Zillinger	aye

Motion Passes.

**Adjourn:** Mayor Berlin entertained a motion to adjourn.

Ben made a motion to adjourn, seconded by Edidt, all ayes.

Meeting adjourned.

  
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Mayor Berlin

  
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City Clerk

## April Water System Report

**From:** Robert Loftis (rloftis@mwaterworks.com)

**To:** robertscityclerk@yahoo.com; robertsmayorbj@yahoo.com; robertscitymaintenanceron@gmail.com

**Date:** Friday, May 10, 2024 at 07:51 AM MDT

Good afternoon, the month of April saw no real issues with the water system. The system is still running on well 2 with well 3 as an emergency only backup due to the problem with the packing seal and shaft. Quotes for well 3 repairs and tank cleaning have been gathered and approved by the city. Well 3 will get a new shaft and stuffing box repair and tank cleaning is scheduled for October of this year. Please let me know if you have any questions. Thank you!

### Robert Loftis

Regional Manager / Operator

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[mwaterworks.com](http://mwaterworks.com)

## MWW Council Update

**From:** Gregg Roderick (groderick@mwaterworks.com)

**To:** robertscityclerk@yahoo.com

**CC:** robertsmayorbj@yahoo.com

**Date:** Thursday, May 2, 2024 at 06:01 PM MDT

Good evening,

Overall, there was not much at the facility this month. Did have another issue with the decant valves which was the direct cause for the 1 e-coli violation that we had. Our automation team was able to install temporary wiring to bypass the in-ground broken conduits. Thank you to Ron for getting the UV bulbs on Bank B replaced and getting the plumbing repairs completed in the headworks room. MWW will test and certify the backflow preventer on Monday May 6th.

Coming up in May we will continue to gather informational parameters and optimize process performance. Also, MWW will be presenting an updated contract soon to the Mayor. This is to separate the water and wastewater operations and because the current contract is over a year old. Other than that, we will address issues as they arise. Let us know if you have any questions.

Thank you,



### Gregg Roderick

Wastewater Operations Manager

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