

CITY of ROBERTS
May 9, 2023
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

Robert (BJ) Berlin.....Mayor	April Galbraith.....Clerk/Treasurer
Connie Surerus.....Council	Ron Grant.....Maintenance
Ben Poston.....Council	Julie Garcia.....Library Director (Absent)
Edidt Sanchez.....Council	Sean Coletti.....City Attorney (Absent)
Shauna Lounsbury.....Council (via phone)	Dustin Parkinson.....Certified Operator (Absent)

Also present: Deputy Richard Lundberg with Jefferson County Sheriff's Office, Rick Lamb, Ursula Benkenstein, Karol Poston, Karin Maritt, Tim Jones, Taci Stoddard with Altura Community Development, Frances Lay, McKenna Somes, Jaden Jackson with Keller Associates, and Matt Foster with Mountain West Environmental.

Mayor Berlin opened the meeting and welcome everyone.

Edidt gave the opening prayer.

Mayor Berlin lead the Pledge of Allegiance

Vote to Approve City Council Meeting Minutes for April 11, 2023 Council Meeting Minutes:

Mayor Berlin asked if there were any questions regarding the draft minutes in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for April 11, 2023 council meetings.

Ben made the motion to approve the minutes for April 11, 2023 council meetings with corrections, seconded by Connie, all ayes.

Sheriff's Report: Deputy Lundberg read the report from 04/01/23 thru 04/28/23, 93 hrs, 24 complaints, 2 arrests, 0 DUIs', 1 citation, and 19 traffic contacts.

Mayor Berlin voiced his appreciation to the sheriff's department for the hard work that they do.

Deputy Lundberg excused themself.

Mayor's Report: Mayor Berlin reminded council of the invitation from Keller Associates to attend a luncheon on May 18, 2023. Rick Lamb has been rehired, part-time, as the lawn and weed maintenance employee. Mayor Berlin reminded all in attendance to follow ordinances and especially elected officials.

Business License Approval:

Mayor Berlin asked council if they had reviewed the proposed business licenses for:

- *Sari Accessories*
- *Hott Rodz Harley's*
- *Grants by Sandi, LLC*
- *JGS Handyman & Lawn Services*

Council woman Edidt Sanchez recused herself from the discussion and voting for conflict of interest.

Mayor Berlin asked if the council had any questions.

With no questions, Mayor Berlin entertained a motion to approve business licenses for *Sari Accessories, Grants by Sandi, LLC, Hott Rodz Harley's, and JGS Handyman & Lawn Services.*

Ben made the motion to approve business licenses for *Sari Accessories, Grants by Sandi, LLC, Hott Rodz Harley's, and JGS Handyman & Lawn Services,* seconded by Connie, all ayes.

Discussion and Vote to Approve Engineer Contract for Child Pedestrian Grant: Mayor Berlin announced that the city has been awarded a Child Pedestrian Safety Grant from LHTAC for \$250,000. The grant will be used to create sidewalks, curbs, and gutters on 2858 east, beginning at the existing sidewalk and going south. The project will be at the same as the street construction, on 2858 east, this summer.

Mayor Berlin invited Jaden with Keller Associates to speak. Jaden said that he attended a meeting last week in regards to the Child Pedestrian grant. Due to the deadlines of that grant the city will need to have the entire project (street and sidewalks) out for bid by September and the project will need to be completed this year.

Mayor Berlin said that there is also the possibility of getting more funding for the grant depending on the bid amounts. There are "leftover" funds available on a first come, first serve bases through LHTAC for bids that go over a project's estimated funding amounts.

Keller engineering has provided council with a contract amendment to the current Street project contract. The contract would add \$25,062 to the current contract (contract total of \$55,884). Total project cost, street and sidewalk, is about \$450,000.

Mayor Berlin asked if the council had any questions.

With no questions, Mayor Berlin entertained a motion to approve the engineering contract with Keller Engineering for the Child Pedestrian Grant by contract amendment making the total contract \$55,884.

Connie made the motion to approve the engineering contract with Keller Engineering for the Child Pedestrian Grant by contract amendment making the total contract \$55,884, seconded by Edidt, all ayes.

Roll call vote taken by Clerk, Connie-aye, Ben-aye, and Edidt-aye.

Review and Approve Bills: Mayor Berlin asked the city council if they had had time to review the bills.

Mayor Berlin entertained a motion to approve the bills.

Ben made the motion to approve the bills, seconded by Edidt, all ayes.

Roll call vote was taken by the Clerk, Connie-aye, Ben-aye, and Edidt-aye.

Motion Passes.

Vote to Approve Wastewater Administrator for Block Grant Contract: Mayor Berlin presented council with a contract for administrative services for Altura Community Consultants. The contract would allow Altura to oversee the administration for a \$500,000 Community Development Block Grant (CBDG) that is in the preapproval phase for the Wastewater Project. The contract total is \$65,000.

Mayor Berlin entertained a motion to approve the administrative service contract with Altura regarding the Wastewater Project in the sum of \$65,000.

Ben made the motion to approve the administrative service contract with Altura regarding the Wastewater Project in the sum of \$65,000, seconded by Edidt, all ayes.

Roll call vote was taken by the Clerk, Connie-aye, Ben-aye, and Edidt-aye.

Update on Street Project 2558 E: Mayor Berlin invited Jaden with Keller Associates to speak. Jaden said that the plane has flown over Roberts and the TOPO survey should be completed soon. He said that his company did a survey of the street yesterday and that the project will be completed at the same time as the Child Pedestrian Project.

Update on Wastewater Project: Mayor Berlin invited Jaden with Keller Associates and Taci Stoddard to speak. Jaden said that the project is currently awaiting approval from the EPA regarding the environmental document, this may take about two (2) months. Once the environmental is approved then Keller will start design.

Update on Mustang Park Project: Mayor Berlin invited Jaden with Keller Associates to speak. Jaden said that they have started getting the bathroom designed and out for bid as soon as possible. It is a precast bathroom that will be built offsite and placed at the park. It is estimated to take about 7-8 months to build.

The wastewater and park projects will begin in 2024. The street and sidewalks projects will begin summer 2023.

Discussion Regarding Refuse: Mayor Berlin said that recently law enforcement has been called to the dumpster site for trash and debris left on the ground by people that live in the city and in the county. The dumpster is meant to help keep the city clean and gives residents a place to put large unwanted items, but is very time consuming for maintenance to clean up. Jefferson County does have plans to open a transfer station in the near future, at that time the city and council will need to re-evaluate the need for the dumpster within the city. City staff have been instructed to call law enforcement if any debris is left on the ground.

Discussion Regarding Animal Ordinance: A final draft was provided to council in their council packets. After reviewing the ordinance draft, council has decided to hold a public hearing June 13, 2023 at 6:45 p.m.

Discussion War on Weeds: Mayor Berlin said the War on Weeds has begun controlled burns in some areas of the city. The city will be do more controlled burns and begin spraying weeds with chemicals.

Maintenance Report: Ron said that the backhoe has been repaired. There is a new water line being put in at the Mustang Event Center to accommodate watering at Mustang Park.

Council and Mayor Berlin discussed the deterioration of the Mustang Event Center.

Mayor Berlin said that there will be street repairs done this summer besides the 2858 E project. Sprinkler system will be installed at Roberts City Park in July. Sidewalk in front of the Jefferson Weed Department on 2880 E going north will be installed.

Ron said lift station pumps have been repaired. Council was provided an email from Mountain West Environmental, find attached at bottom.

Adjourn: Mayor Berlin adjourned the meeting.

Roberts City Council Report

From: Matt Foster (mfoster@mwaterworks.com)
To: robertsmayorbj@yahoo.com; robertscityclerk@yahoo.com; robertscitymaintenanceron@gmail.com
Cc: groderick@mwaterworks.com; dparkinson@mwaterworks.com; chjelm@mwaterworks.com; rloftis@mwaterworks.com
Date: Tuesday, May 9, 2023 at 08:44 AM MDT

All,
Here is our report for the City Council meeting. Overall things are going well. We feel like we have a good handle on the system, and what improvements need to be made in the future.

On the water side, the only issue we had was several weeks ago the new motor for Well 3 was sand locked. We didn't know this at the time, so we had Pumpco come and look at it because if there was an issue with the rebuild they should have warranted it. This motor was set up with a ratchet so that it does not spin backwards when it turns off. Because of all the sand in the water, when the pump would shut off the sand would sink to the bottom and lock up the pump. Pumpco has seen this issue in the past and has remedied it by removing the ratchet off the motor so that it can backspin and hopefully push lots of that sand back through the pump instead of getting locked up. They did this and it has been running for a couple of weeks and we haven't seen any issues yet, so we hope this has fixed the problem for good.

We are still not using chlorine in the system yet. We have been in discussion with the mayor about purchasing some chlorine pumps for the system so that we can introduce a small amount of chlorine to the system. We want to be cautious to not cause dirty water by oxidizing the manganese in the water by using chlorine, but we think that having a little bit of chlorine in the system is a good preventative measure to keep the water safe from bacteria. We have been gathering the required bacteria samples and they are coming back clean. We are still working on a bid for the chlorine pumps and the repairs to the concrete pedestal and vent at well 2.

Finally, the tank needs to be cleaned because of the large amounts of sand in the bottom but we are thinking that it can wait till the fall so that we can have the tank storage for irrigation season. We will keep you informed of what that may cost as it gets closer.

For the wastewater side of things there has been some recent repairs made. First, we worked with our subcontractor to have the lift station pulled, and had the lava rock pulled out of the impeller. Ron removed, repaired, and re-installed the aerator pump at the waste water plant. We also repaired the primary classifier (trash removal auger) and it is now working. Ron and our electrical subcontractor found some issues with a transfer pump at the plant, and are currently working on that to get it fixed. We have collected all the required samples and set up the DMR reporting process with the city clerk and mayor. We have also started a facility assessment so that we can get a list together of the priorities that need to be repaired or upgraded first.

Finally, we just wanted to say that we are grateful for the opportunity to work with the city on all of this. We appreciate the time and effort that you spend working with us so that we can help provide you with clean, safe drinking water as well as a functioning wastewater system. Please feel free to reach out any time with any concerns you have.

Thank you,



Matt Foster

Regional Manager / Operator

P: 208.656.3039 Ext. 703

E: mfoster@mwaterworks.com

mwaterworks.com

Mayor Berlin

City Clerk