

CITY of ROBERTS
November 14, 2023
City Council Meeting

The Roberts City Council met for a hearing at the regular place of meeting, after having been notified of said meeting of said council.

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| Robert (BJ) Berlin..... | Mayor | Ron Grant..... | Maintenance |
| Connie Surerus..... | Council | Julie Garcia..... | Library Director (Absent) |
| Ben Poston..... | Council | Jed Bigelow..... | City Attorney |
| Edidt Sanchez..... | Council | Robert Loftus..... | Certified Water Operator(Absent) |
| Shauna Lounsbury..... | Council | Gregg Rodrick..... | Certified WW Operator (Absent) |
| April Galbraith..... | Clerk | | |

Also present: Sheriff Steve Anderson and Corporal Banetche with Jefferson County Sheriff's Office, Taci Stoddard with Altura, Jaden Jackson with Keller Associates, Karin Maritt, Kyler Place, James Zillinger, Melody Zillinger, Tim Jones, Karol Poston, and Ursula Benkenstein.

Mayor Berlin opened the meeting and welcome everyone.

Connie gave the opening prayer.

Mayor Berlin led the Pledge of Allegiance

Vote to Approve City Council Meeting Minutes for October 10, 2023: Mayor Berlin asked if there were any questions regarding the meeting minutes for October 10, 2023 in the council's packets.

With no questions, Mayor Berlin entertained a motion to approve the minutes for the October 10, 2023.

Ben made the motion approve the minutes for the October 10, 2023, seconded by Shauna, all ayes.

Agenda Amendment: Mayor Berlin entertained a motion to amend the agenda to include "Action Item" after Executive Session Idaho Code 74-206(1)(f).

Connie made a motion to amend the agenda to include "Action Item" after Executive Session Idaho Code 74-206(1)(f), seconded by Ben, all ayes.

Sheriff's Report: Corporal Banetche read the report from 09/16/2023 thru 10/13/23, 75 hrs, 14 complaints, 0 arrest, 0 DUI, 1 citation, and 19 traffic contacts.

Discussion Regarding Dogs: Mayor Berlin said that the city has recently had an uptick in dog related problems, as well as pigs in the city, and kittens being dropped off at the Mustang Event Center. Mayor Berlin said that Deputies had contacted him in regards to the pigs and asked Sheriff Anderson what they sheriff's office normally does with livestock that is at large. Sheriff Anderson said that they normally contain the animals until the owner can be found but if no

owner is found the animals are impounded at a veterinarian's office and expenses incur. Sheriff Anderson said that the sheriff's office will deal with aggressive dogs.

Mayor Berlin and the council thanked the sheriff's office for their help. Sheriff Anderson and Corporal Banetche excused themselves.

Mayor's Report: Thanked everyone that has decorated for the Christmas Season.

Executive Session Idaho Code 74-206(1)(f): Mayor Berlin entertained a motion for city council, City Attorney Jed, Bigelow, Taci Stoddard for Altura, and Jaden Jackson to enter into Executive Session Idaho Code 74-206(1)(f).

Ben made a motion for city council, City Attorney Jed Bigelow, Taci Stoddard for Altura, and Jaden Jackson to enter into Executive Session pursuant to Idaho Code 74-206(1)(f), seconded by Shauna.

Roll call vote was taken by the Clerk,

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|------------------|-----|
| Shauna Lounsbury | aye |
| Edidt Sanchez | aye |
| Benjamin Poston | aye |
| Connie Surerus | aye |

Mayor Berlin, city councilmembers, City Attorney Jed Bigelow, Taci Stoddard for Altura, Jaden Jackson to enter into Executive Session, and City Clerk April Galbraith excused themselves to the mayor's office.

Executive Session closed by roll call vote taken by the Clerk,

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| Shauna Lounsbury | aye |
| Edidt Sanchez | aye |
| Benjamin Poston | aye |
| Connie Surerus | aye |

Mayoral Appointment of James Zillinger as City Councilmember (effective 2024): Mayor Berlin stated that Connie Surerus did not run for city council and no one ran for her council seat. Mayor Berlin has chosen James Zillinger to be appointed to the open city council seat effective January 2023.

Mayor Berlin invited James to speak. James introduced himself and said that he is from Troy, Idaho, has lived in Roberts for two years, works at the Idaho National Laboratory, recently married, and that he loves this small town and would like to keep the small town feel alive and healthy.

Vote to Confirm James Zillinger as Councilmember (effective 2024): Mayor Berlin entertained a motion to confirm James Zillinger as City Councilmember effective January 2024.

Edidt made motion to confirm James Zillinger as City Councilmember effective January 2024, seconded by Connie.

Roll call vote taken by the Clerk,

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| Shauna Lounsbury | aye |
| Edidt Sanchez | aye |
| Benjamin Poston | aye |
| Connie Surerus | aye |

Shauna excused herself.

Update on Street Project 2858 E and Child Pedestrian Project: Mayor Berlin invited Jaden with Keller Associates to speak. Jaden said that the project is pretty much done and the crews are working on punch list items that have been added to wrap up the project, such as widening behind mailboxes and curbing by ADA (American with Disabilities Act) ramps. The project should be completed in the next few weeks.

The city is applying for another Child Pedestrian grant and another LRHIP (Local Rural Highway Investment Program) grant for 2858 E. This money would be to complete the connecting section on 2858E.

Update on Wastewater Project: Mayor Berlin invited Jaden with Keller Associates and Jaden said that they are in the process of doing the design for the project. The \$500,000 CDBG (Community Development Block Grant) funds are now available. A 30% design should be ready in the next month and hopefully is on track to go out for spring bidding. Altura has received a list of questions from the (Environmental Protection Agency (EPA) regarding the STAG (State and Tribal Assistance Grant) and they have begun answering those questions.

Update on Mustang Park Project: Mayor Berlin asked Jaden with Keller Associates and Taci Stoddard with Altura if there were any new developments. Jaden and Taci said that as soon as the precast bathroom is selected that the design will be completed and go out for bid in the spring.

Vote Regarding Park Project: Mayor Berlin entertained a motion to reject all bids and seek alternative estimates.

Ben made a motion to reject all current bids and seek alternative estimates, seconded by Connie.

Roll call vote take by the Clerk,

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| Shauna Lounsbury | absent |
| Edidt Sanchez | aye |
| Benjamin Poston | aye |
| Connie Surerus | aye |

Maintenance Report: Mayor Berlin said that the city has purchased a frozen water line thaw machine. The snow plow is ready for snow removal. The family of the recent house fire has begun cleanup. Ron has been installing new water meters. Ron and April had a training with Neptune to read the meters and for the software programing. The new meters will help with water conservation and leak prevention. The wastewater plant is continuing to be improved, some of the electronics have been resolved. Fire hydrants are being inspected and serviced.

New toilets were installed in the library. Blown-in insulation estimates are being gathered for the city building.

Connie asked if maintenance will be fixing the fence at the city building where a large branch had fallen on it. Mayor Berlin said that the fence does still need to be fixed and that there are trees that will need to be removed for safety reasons.

Mayor Berlin said that asphalt patch was done on Highway 48 at the curb to prevent damage to city property.

Review and Approve Bills: Mayor Berlin asked the city council if they had had time to review the bills.

Mayor Berlin entertained a motion to approve the bills.

Connie made the motion to approve the bills, seconded by Ben, all ayes.

Roll call vote was taken by the Clerk,

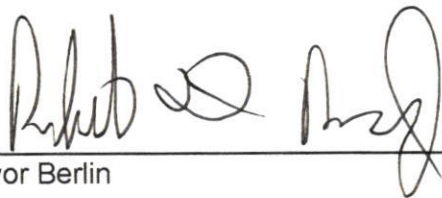
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|------------------|--------|
| Shauna Lounsbury | absent |
| Edidt Sanchez | aye |
| Benjamin Poston | aye |
| Connie Surerus | aye |

Motion Passes.

Adjourn: Mayor Berlin entertained a motion to adjourn.

Edidt made a motion to adjourn, seconded by Connie, all ayes.

Meeting adjourned.



Mayor Berlin



City Clerk

City of Roberts October Summary

From: Robert Loftis (rloftis@mwaterworks.com)

To: robertscityclerk@yahoo.com; robertsmayorbj@yahoo.com; robertscitymainenecron@gmail.com

Date: Wednesday, November 8, 2023 at 09:16 AM MST

City of Roberts Water System Summary for the month of October 2023

During October the water system didn't experience any significant issues. The routine bacteria sample gathered on 10-23-23 tested positive for coliform which required follow up samples to be gathered. Of the follow up samples gathered only the repeat sample gathered at the original location tested positive for coliform again at the gas station. The issue appears to be isolated to the gas station and not representative of the water quality in the system as the other samples that were gathered upstream and downstream were absent of bacteria as well as the well. The assessment report required by DEQ for the positive samples is being handled by MW staff. The city had 1 report of smelly water during the month which cleared up after a couple days and system flushing. During the scheduled power outage on October 27th the water systems backup generator functioned properly and water pressure was maintained to the system. Overall the system has been functioning ok. Please feel free to reach out to us with any questions or concerns. Thank you.

Robert Loftis

Regional Manager / Operator

P: 208.656.3039 Ext. 702

E: rloftis@mwaterworks.com

mwaterworks.com

October update for City Council

From: Gregg Roderick (groderick@mwaterworks.com)

To: robertscityclerk@yahoo.com;

robertsmayorbj@yahoo.com

Date: Monday, November 6, 2023 at 04:40 PM MST

Good afternoon,

For City of Roberts Wastewater Treatment facility last month, we have a brief update. We continue to have intermittent e-coli issues and are working with industry experts to come up with possible solutions. We did receive the Trojan UV bulbs and sleeves and Ron helped to install those. This month's e-coli testing will inform us if this makes any difference. We also had two electronic control system failures. The first one was an Uninterrupted Power Supply in the Fluidyne control panel that failed. Luckily it was under warranty and has already been replaced, free of charge. The second one was a communication card in the Program Logic Center of the Fluidyne control panel failed. There was an extra onsite but may want to look into getting another one if they are still available. These problems did affect the treatment process and increased the sludge age and decreased settleability which can raise effluent BOD and TSS numbers as well as increase e-coli potential. Also, we were able to complete and submit our response to the Notice of Non-compliance that we received from DEQ. The Mayor, Jaden Jaxon from Keller engineering, and myself drafted the response as a team and April submitted it.

Moving forward, we will be submitting a quote soon to repair the electrical issues with treatment train 1 so we can attempt to put it online to increase detention time to improve settleability and increase control ranges. Also, we are going to complete sampling by November 20th to avoid interrupting anyone's Thanksgiving Holiday. Please let us know if you have any questions.

Thank you,



Gregg Roderick

Wastewater Operations Manager

P: 208.656.3039 Ext. 707

E: groderick@mwaterworks.com

mwaterworks.com